



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

**DR. VIRAMBHAI RAJABHAI GODHANIYA COLLEGE OF
ARTS, COMMERCE, HOME SCIENCE AND
INFORMATION TECHNOLOGY FOR GIRLS,
PORBANDAR**

**M.G. ROAD, OPPOSITE KHIJDI PLOT
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<https://www.drivrginstitute.org>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Our Institute, established on 01/07/1988, is a grant-in-aid institute of higher education, affiliated to Bhakt Kavi Narsinh Mehta University, Junagadh Gujarat. It is located in a remote and educationally disadvantaged region of Saurashtra, i.e. Porbandar.

Shri Maldevji Odedara Smarak Trust was established in 1988 by honourable Shri Maldevji Odedra to promote girls' education as it has been widely neglected here. Our current President Dr. Virambhai Godhaniya, a visionary, is an N.R.I. with an immense sense of devotion to the motherland. In spite of many challenges the Managing Trust has selflessly and tirelessly worked for girls' education which we believe is of the prime importance for the overall upliftment of the society. This institute is a non-profit establishment and the first institute in the region to offer computer education through CCS in 1988. It is centrally located in Porbandar and caters specifically to the female students from the weaker sections of the society.

We have been striving to implement Gandhiji's great ideals and ideas for our country's economic and social upliftment. In order to attain Gandhian model of self-reliance and support the idea of Atmanirbhar Bharat, we strive to achieve a common goal which is to enrich the practical as well as theoretical knowledge of our precious students as well as to provide them with associated vocational and academic guidance to ensure their success in future and that way to serve our nation in turn. We believe that academic attainment alone would not guarantee success in life especially in the contemporary times of cut-throat competition. Thus we intend to endow our cherished students with self-reliance and confidence through continual practical exposure. Moreover we firmly proclaim that preservation of our values is of prime importance in the light of Westernisation in current times. Thus, we attempt to impart value based quality education, particularly to girls and to make them aware of their rights and duties so that, they may, in turn become self-reliant and thereby grow up into good human beings and ultimately be worthy and responsible citizens of India.

Vision

To ennoble the heart and uplift the mind of every individual to new vistas of learning and teaching

Mission

Mission

- 1. To develop into a model Institute that caters to the needs of Saurashtra and provide worthy citizens to the nation.*
- 2. To contribute to the development and implementation of an updated and effective curriculum that places the students in a position to compete with the best in the world.*
- 3. To assist in augmenting the educational standards of rural women and making them self-reliant.*

Value Framework

To promote the following core values in our College:

1. *Contribution to National Development*
2. *Fostering Global Competencies among Students*
3. *Inculcating a Value System among Students*
4. *Promoting the Use of Technology*
5. *Quest for Excellence*

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. 75% of the GIA faculties hold Ph.D. while 2 faculties serve as Ph.D. Guides. The GIA faculties have experience of about 30 years.
2. Actively engagement in research, FDPs, national and international conferences, Board of Studies, evaluation process at the university level, designing and teaching short term courses, interacting with local NGOs and industries.
3. Regular interactions with all the stake holders by the management. They are keen to develop and update all the infrastructural requirements, facilitate teaching and learning process and assist staff as well as students in any possible way.
4. Management has recruited around 22 faculties with highest salary packages in the region at its own expense.
5. The institute encourages temporary faculties to indulge in research and enrol for Ph.D.
6. The College has given priority to utilization of technology through computer labs, projectors, smart boards and internet facilities.
7. As many as 64 CCTVs are installed to govern security and discipline.
8. We have technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, specialized facilities and equipments for teaching, learning and research.
9. The college is equipped with 20 spacious classrooms and an air conditioned Computer laboratory and a language lab.
10. The institute has introduced three self-finance programmes and is planning to introduce more programmes in near future.
11. The Institute provides need-based short-term courses keeping in mind the global demands and challenges and thus addresses the needs of the society.
12. The Institute aims at providing an integral education that serves the physical, mental/intellectual and emotional/spiritual needs of the students.
13. The Institute serves its students irrespective of belonging to any caste, creed, race or religion. No discrimination or partiality of any kind is encouraged or tolerated.
14. The Institute envisions providing an ideal academic and co-curricular ambience and thereby providing ideal citizens to the country.
15. The institute is located right in the heart of the city where transport facilities are easily available. The institute provides bus for the students as and when needed.
16. We have a large sports ground with various sports equipments. Students are guided and encouraged to take part in various sports events and competitions up to national level.

Institutional Weakness

The prevailing pandemic initially became a huge deterrent for the institute to impart education in regular mode and conduct extracurricular activities. However the institute maintained consistent and uninterrupted rapport with all its stake holders through numerous online communication means. The institute created various Whats App groups to update students. Initially they were taught through Google Meet and Cisco Webex, later on licensed version of Microsoft teams was used by all the faculties to teach and share material. Assignments were also accepted online. 10 studios with wifi, computer systems, mic and web cam were prepared in advance and without any interruption or delay online teaching commenced in April 2019.

1. As most of our students come from rural areas and underprivileged backgrounds, in spite of great efforts of the teaching and office staff many students did not join online classes regularly especially initially. Moreover such students lack access to technology, internet and sufficient knowledge to get full benefit of e-resources and online teaching regularly.
2. Furthermore most of such students are first generation learners and choose up down rather than staying in hostel which negatively impact their learning.
3. Being an affiliated College, we have to adhere to the curriculum and examination system designed by the parent university. Thus, the institution does not have the freedom to make changes in curriculum as per contemporary requirements. Nevertheless our faculties do make valuable contribution as the members of Board of Studies.
4. Being a grant in aid Institute, we cannot fill the vacant posts of teachers and other staff. Even so the management recruits teaching and non-teaching staff at its own expense until the state government does not fill the vacant posts.
 1. In spite of consistent efforts by Alumni Association of the college, continuing engagement and commitment to college welfare among the alumni is not very strong. We find it challenging to form an extensive alumni base and draw support from them in matters related to student progression, financial support, and career prospects.

Institutional Opportunity

1. The Institute is located in a comparatively underdeveloped corner of Saurashtra region and most of the students seeking higher education in this Institution are from rural areas. They are from economically weaker sections of the society. The Institution is catering to their needs. As a result, higher education has become accessible to the deprived lot. There has been a discernable change in the quality of life since the establishment of Dr. V.R.G. Girls College in this area and we will continue our efforts to uplift the local students who in turn would play a vital role for the upliftment of the local community.
2. Being part of close knit society we have better opportunities for hands-on-experience. Our students regularly visit various banks, subject-related industries located in nearby areas and other organisations. we have been conducting outreach activities through NCC and NSS. We are looking forward to have more diverse activities and coordination with them in future for mutually beneficial and sustainable long term associations with them.
3. Though the prevailing pandemic had an immeasurable detrimental effect on all fronts, it also compelled us to evolve and embrace technology for academic and administrative purposes. It has given an opportunity to re-invent modes and methods of teaching. Students and teachers alike have innovated and adapted to new modes of engagement and teaching-learning process has been enhanced and supplemented by quality e-resources.
4. Since 75% of our permanent faculties hold Ph.D., we are looking forward to obtain guideship approvals

from the parent university for all the remaining faculties. Moreover we are already encouraging our P.G. students to enrol for Ph.D.

5. We have also set up alternate source for our energy needs.

Institutional Challenge

1. In accordance with the altering Covid 19 guidelines of the state government, education department and the parent university, compulsory attendance has been done away with. Though the college has enormous infrastructure facilities, it has been very difficult for us to convince the students to attend classes regularly and take part in academic as well as other activities.
2. Motivating students to use our rich library and e-resources as well as to join short term courses has also been difficult.
3. Convincing students to focus on their career and pursue P.G. courses has been challenging. Great efforts are required on the part of the teachers to make these students par excellence and nurture them to aspire for higher ambitions.
4. Implementing e-governance has also been difficult as the students are used to traditional ways.
5. As the recruitment for permanent faculties and office staff is governed by the state government, we have to function by means temporary appointments through the management.
6. Owing to the dependence on approval from Parent University, introduction of new programmes and relevant courses remains a challenge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our faculties serve as members of Board of Studies in their respective subjects and also render their services as paper setters, examiners and moderators at the University level. Teachers regularly attend faculty development programmes on revised syllabus. Feedback on syllabus is taken from all stakeholders including and the same is shared with the members of Board of Studies for necessary action.

Classroom teaching is supplemented with seminars, projects, assignments, field visits and so on. Various short term courses are introduced regularly. CBCS has been adopted for objective, continuous, realistic and equitable internal evaluation. Academic Calendar is prepared every year after receiving inputs from teachers. Emphasis is given to assignments, project work, presentation, group-discussion, seminars and teaching through ICT. The college invites subject-experts and professionals to guide students pertaining the latest developments in their respective areas.

For inculcating values in students, apart from co-curricular, NSS and NCC activities, the College conducts programmes to address the cross-cutting issues on gender, environment, human values, and professional ethics and strengthen the academic culture. The College promotes the use of technology by making available technological infrastructure as required by the curriculum and encouraging students to use it for educational and research purposes. The College provides guidance and training for various competitive exams.

Teaching-learning and Evaluation

The institute complies with the CBCS and ensures continuous evaluation. Presentations, MCQ, written tests and assignments submitted by students indicate their competence and progress. Moreover classroom interactions with the faculties become helpful to identify advanced and slow learners.

Our institute makes learning student-centric through various teaching methodologies such as group discussion, PPT, demonstration, learning by doing, field visits, and self-study. Computer Practical and internet facility help the students in knowledge accumulation and skill formation. Moreover we use multitude of teaching aids. We conduct seminars, tutorials, presentation, etc. to provide out of the box learning experience.

We regularly organise and take part in job fair, industrial visits, Godhaniya Expo, Food Fair, visits to other organisations, field trips and various inter and intra college competitions. Students are encouraged to join NCC and NSS which organises various extension activities and awareness programmes.

The plan for internal evaluation is prepared and the time-table for the internal evaluation is conveyed to the students well in advance. The academic calendar provides detailed information regarding the proposed schedule of internal evaluation and it is printed in admission forms and also displayed on the College website.

The Institute ensures that evaluation of the students is continuous, fair, enriching, transparent, efficient, objective, unprejudiced and in the best interest of the students.

Research, Innovations and Extension

The Institute is committed to creativity, research and innovation. We have a dedicated Research Committee which actively guides and encourages students to pursue research. Moreover our faculties assign presentation and assignment topics which demand studying beyond the prescribed texts and thinking outside the box. The Research Committee organises expert lectures, workshops and seminars regularly. It also informs and encourages faculties to publish in journals of national and international repute and take part in national and international seminars, Faculty Development Programmes and Research workshops.

Seminars are organised regularly by Research Committee. The students are encouraged to take part in it and guided by faculties for choosing topics relevant to various recent developments in their fields to broaden their understanding on contemporary issues and conduct their research systematically.

The Institute organises many competitions and events for the students. Students actively participate in sports, cultural and literary activities throughout the year at different levels.

The Institution promotes various activities in the neighbourhood community for the holistic development of students. Our extension activities like Blood donation camps, Thalassemia Testing, Tree plantation, NSS camps and regular activities, instils knowledge, experience and values like cooperation, self-reliance, social and environmental awareness, time management, etc.

Even during the difficult times of pandemic the institution did not cease the extension activities. In fact both NSS and NCC played a vital role in spreading awareness regarding the pandemic and aiding local community through its outreach activities. The same is reflected in the list of activities included in table 3.4.3.

Infrastructure and Learning Resources

The management has always been generous and considerate in the matter of increasing and maintaining the infrastructural facilities. The IQAC ensures that all the facilities required are taken care of, updated and maintained to ensure smooth teaching learning process. The Institution interacts frequently with all the stakeholders to know about infrastructural requirements.

The Institute has 20 spacious classrooms, an air-conditioned Computer laboratory and a Language Lab with broadband and Wi-Fi connections. All the classrooms have sufficient ventilation which facilitates the students to be comfortable during the teaching learning process. The Classrooms are equipped with podiums and platforms. The classrooms have ICT facilities with access to Wi-Fi networks which are available in the whole College building. The college has a well equipped food and nutrition laboratory and it uses well-equipped and spacious hall on the second floor and auditorium, namely Bharat Muni Rangmanch, with enormous seating capacity for conducting co-curricular activities like seminars, conferences and Annual Programmes. The college has a conference room, common rooms on each floor, CCTV Cameras, an eco friendly environment with gardens and open spaces, large parking spaces with shed, a computerised and well equipped library with internet facility and licensed SOUL library software version.2. The office, Account Office, Trust Office and Principal's Chamber, etc. have number of latest computer systems, printers, scanners, copiers, broad band internet connections and Wi-Fi. The management contributes and gains fund from various sources and ensures optimal utilization of the same. The institute is committed to consistently maintain and upgrade infrastructure.

Student Support and Progression

The institute actively passes on the benefits of scholarships to the students and over 64% students have been benefited by it in the last five years. Furthermore our Sports, NCC, NSS and Health Centre activities, SCOPE, Karate Training, Yoga, Finishing School, SSIP and various other initiatives ensure multifaceted development of the students. We encourage, guide and assist the students to opt for higher education and get admission in our own as well as other institutes. We notify them time to time on various job openings and career opportunities. We organise activities such as Godhaniya Expo to provide practical vocational exposure to them. We also coordinate and support Placement Fair organised by the government authorities.

The students participate in decision-making bodies of the college as well as co-curricular and extracurricular activities. Each classroom has class representatives and mentors who interact with their classmates and represent them. Moreover students are involved in the discussions of various committees and IQAC meetings.

CR & Mentors are selected every year in the college to look after the welfare of the students and to promote and coordinate the extra-curricular activities. The Institute has an Alumni Association. We try to accommodate our alumni in any of the Institute managed by our Trust ranging from colleges to schools. This way we can keep in touch with them, get their valuable feedback and involve them in our activities. The Institute maintains a record of our Alumni occupying important positions in the society. and invites them regularly.

Governance, Leadership and Management

The Mission and Vision statement of the Institution have been at the core of everything that we do. Our management, principal, office staff, teachers as well as the non-teaching staff consistently strive to incorporate the same in our actions. They are in line with needs of the society, students, traditions of the Institute, value orientation and vision for the future. Apart from formal education the Institution also stresses upon the nurture

of values.

We create opportunities and environment through which our teachers and students can interact with the best minds. The Institution provides the best infrastructural facilities in the region and the teachers make best use of it through effective sharing. Even during the difficult times of the pandemic our unwavering commitment to the multifaceted development of the students did not shake.

The Institute has effectively incorporated decentralization and participative management. There are various committees representing teachers from all the departments as committee members and conveners. In spite of prevailing pandemic the institute maintained consistent and uninterrupted rapport with all its stake holders through numerous online communication means. The principal, Management and faculties effectively communicate and coordinate to ensure smooth functioning of the Institute.

Teachers convene and participate in committees which takes responsibility of various tasks including admissions, extracurricular and co-curricular activities, discipline, code of conduct, anti-ragging, counselling and guidance to the students, nurturing our values, patriotism and equality through NCC and NSS and so on. The Institute follows the democratic character and collective responsibilities with which governance takes place.

Institutional Values and Best Practices

Preserving our value system and spreading the constitutional message of Unity in Diversity have been one of our prime objectives. The management, principal, staff and other stake holders collectively carry the responsibility of instilling basic human values like nationalism, patriotism, secularism, tolerance, harmony towards cultural, regional, linguistic, communal and socioeconomic differences. Sensitization of students and employees to the constitutional obligations like values, rights, duties and responsibilities of citizens takes place throughout the academic year through various programmes, extracurricular and extension activities, short term courses and so on. Moreover the Anti-Ragging Committee plays a pro-active role in sensitizing the students and staff. Thus, we attempt to impart value based quality education, particularly to girls and to make them aware of their rights and duties so that, they may, in turn become self-reliant and thereby grow up into good human beings and eventually be worthy and responsible citizens.

Our institute regularly celebrates Independence Day, Republic Day, Gandhi Jayanti, Dr. Baba Saheb Ambedkar Jayanti, Hindi Diwas, Geeta Jayanti, Women's Day, Teachers' Day, Martyr's Day, Red Cross Day, Guru Purnima, Navratri, sanitation drills, Voters' Awareness programmes, Foundation Day, Swachh Bharat Mission and many more. The college offers value-added courses and Saptadhara is made compulsory for UG students. Debates, essay writing, elocution competitions are organised. We have introduced short term courses for gender sensitization like Women's Rights and Women Empowerment. The College has a Vivekananda Centre, Research Centre, Women's Cell and NSS through which it sensitizes its staff and students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Dr. Virambhai Rajabhai Godhaniya College of Arts, Commerce, Home Science and Information Technology for Girls, Porbandar
Address	M.G. ROAD, OPPOSITE KHIJDI PLOT
City	PORBANDAR
State	Gujarat
Pin	360575
Website	https://www.drvginstitute.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Ketan Shah	0286-2247709	8320572135	-	drvrgodhaniail@rediffmail.com
IQAC / CIQA coordinator	Rushi S. Pandya	0286-2246866	9429456080	-	rushispandya2003@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Gujarat	Bhakta Kavi Narsinh Mehta University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	19-04-1993	View Document
12B of UGC	14-08-1993	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	M.G. ROAD, OPPOSITE KHIJDI PLOT	Semi-urban	6.17	3500

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	12th Pass	English,Gujarati	65	58
UG	BA,Hindi	36	12th Pass	Hindi,Gujarati	65	48
UG	BA,Gujarati	36	12th Pass	Gujarati	65	40
UG	BA,Sanskrit	36	12th Pass	Gujarati,Sanskrit	65	43
UG	BA,Sociology	36	12th Pass	Gujarati	100	97
UG	BA,Economics	36	12th Pass	Gujarati	95	92
UG	BCom,Commerce	36	12th Pass	English,Gujarati	455	395
UG	BSc Nutrition, Home Science	36	12th Pass	Gujarati	60	30
PG	MA,English	24	B.A. ENGLISH	English	60	30
PG	MA,Economics	24	B.A. ECONOMICS	Gujarati	99999	99999
PG	MCom,Commerce	24	B.COM.	English,Gujarati	90	64

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				14				10			
Recruited	0	0	0	0	3	11	0	14	1	1	0	2
Yet to Recruit	0				0				8			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				12			
Recruited	0	0	0	0	0	0	0	0	5	7	0	12
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				17
Recruited	5	0	0	5
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	4	4	0	8
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	2	1	0	3
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	8	0	1	1	0	12
M.Phil.	0	0	0	0	1	0	0	0	0	1
PG	0	0	0	1	2	0	0	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	7	0	11
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	2	6	0	8

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	803	0	0	0	803
	Others	0	0	0	0	0
PG	Male	3	0	0	0	3
	Female	91	0	0	0	91
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	76	65	88	79
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	25	28	29	31
	Others	0	0	0	0
OBC	Male	0	2	0	3
	Female	571	527	571	648
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	152	131	125	135
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	1	0	0	1
	Others	0	0	0	0
Total		825	753	813	897

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>The institute understands the importance of interdisciplinary studies and it has embedded interdisciplinary character in studies as well as research. Being an affiliated college we have to follow the syllabus, regulations and approved programmes of the parent university. Moreover we had introduced many self financed programmes in past and recently P.G. Programme in Economics has been approved. In order to enable the transformation of HEIs into multidisciplinary institutions, the UGC constituted a committee under the chairmanship of Prof. R. P. Tiwari, has proposed in the NEP 2020 to end fragmentation of higher education by transforming HEIs into multidisciplinary universities, colleges and clusters and knowledge hubs. We would like to be benefitted by the proposal in future. We have been brainstorming for getting approval as an Autonomous University/ Autonomous College for the benefit of our regional students. We are considering the requirements for the same and have been trying to implement measures to turn the institution into a holistic multidisciplinary institution creating opportunities for all.</p>
2. Academic bank of credits (ABC):	<p>In future we intend to register with the National Academic Depository (NAD) to pass on the benefits of Academic Bank of Credits to our students. Currently our parent University and institute is planning to register for the same. Moreover we are planning to obtain autonomous status to pass on the benefit of the system to our students more efficiently. Our office has made videos on ABC as per the instructions of the university and our students practiced the ABC system through the assistance of the college at the end of the academic year 2022-23.</p>
3. Skill development:	<p>Though we have CBCS courses in place and engage the students in various extension and extracurricular activities, we have limited scope for vocational exposure. In order to improve upon these aspects we are planning to incorporate them along with internship. Furthermore we would also like to strengthen our student support and placement activities by preparing data base of vocational requirements of regional businesses and industries. We would like to be independent on assessment front to have regular formative assessment to focus more on holistic learning and extensive exposure to the</p>

	<p>theoretical as well as practical aspect of the programmes. Our skill formation initiatives, like Finishing school, Innovation and IT club ensure nurture of Life skills, Soft Skills, ICT and communicative skills, managerial skills like planning, coordinating, organizing, teambuilding, time management, creative thinking and crisis management. While mock interviews, projects, field work, job fairs and Godhaniya Expo impart experiential and entrepreneurial skills. Moreover the Institution is actively focusing on the vocational education and life skills of the students through various short term courses and Finishing School and in future we would like to introduce relevant courses in the same regard. Apart from introducing new Programmes we intend to offer multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education keeping in mind the interest of the students as well as vocational applicability through development of soft skills. For instance study of Food and Nutrition creates many vocational opportunities in many private as well as government sectors and students from various fields can be benefitted from it. Thus we can let the students from other programmes opt for the same. We have been giving prime precedence to consistent infrastructural and technological upgradation. So as to develop various vocational and life skills of our students.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The institution puts in sincere efforts to empower students on moral and ethical values. We understand the importance of English but at the same time we give importance to our regional and national languages and culture. Preserving our value system and spreading the message of Unity in Diversity have been one of our prime objectives. The management, principal, staff and other stake holders collectively carry the responsibility of instilling basic human values like nationalism, patriotism, secularism, tolerance, harmony towards cultural, regional, linguistic, communal and socioeconomic differences. Sensitization of students and employees to the constitutional obligations like values, rights, duties and responsibilities of citizens takes place throughout the academic year through various programmes, extracurricular and extension activities, short term courses and so on. We attempt to impart value based</p>

	<p>quality education, particularly to girls and to make them aware of their rights and duties so that, they may, in turn become self-reliant and thereby grow up into good human beings and eventually be worthy and responsible citizens. We have introduced Diploma in Yog, SSIP, Godhaniya Expo, field work, industrial tours, etc. and in future we are planning to design, develop and implement online courses for the greater outreach and benefit of the students and society.</p>
5. Focus on Outcome based education (OBE):	<p>Our teaching methodologies and assessment strategies centre on competency based education and the programme outcome. Having C.I.A. (Continuous Internal Assessment) in place the outcomes can be evaluated more accurately and continuously. Moreover there is more room for improvement and it ensures the achievement of the Programme Specific Outcome and the Course Outcome. As we deal with female students with backward rural and conservative background, we find it difficult to convince them to opt for higher education and job. However since the establishment of the institute, we have seen consistent improvement in women's education in the region and overall upliftment of women through their engagement in various vocations and businesses in the surrounding area as well as abroad. Though many students do not prefer to be placed, they are active in various small businesses and cottage industries. We actively keep rapport with them and monitor the development of the alumni as well as their surroundings. Our Institute has been consistently delivering the best results in the region since its establishment. The college results have consistently remained above 80 Percent (final year students' result consisting of 84.2 percentage during last five years) even during the pandemic. We also keep track of the alumni and their achievements. In future we are planning to introduce more activity based learning and provide practical exposure to the students.</p>
6. Distance education/online education:	<p>We are planning to offer Massive Open Online Courses (MOOCs), which are free online courses. We have been making students aware of such courses, providing them assistance for enrolling and encouraging them to join them. We have also run online Journalism short term course of three months during academic year 2022-23. As the platform</p>

	provides an affordable and flexible way to learn new skills, advance career and deliver quality educational experiences at to everyone. Moreover we are planning to introduce our own online courses for many of our students who come from rural background and to further expand our reach throughout the nation. We intend to contribute significantly for the career development of our students and supplemental their learning.
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Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club (ELC) has been set up in the College in the academic year 2021-22.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Students' co-ordinator and co-ordinating faculty members are appointed by the College. NSS Programme Officer Shri Varshaben Joshi and Shri Bhavnaben Keshwala are the coordinating faculty members. While Salot Namira Babubhai, our Campus ambassador and Khorava Sejal Ravibhai, Assistant campus ambassador are students' coordinators. ELC is functional and organizes various awareness and other activities regularly. ELC represents the institute through SVEEP (Systematic Voters' Education and Electoral Participation).
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Institute is actively involved in ELC related activities. Our activities include voluntary contribution by the students in electoral processes and participation in voter registration of students and communities, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society. Our students and college indulge in registration process for voters through online platform for enrolment and verification of registration details through NVSP Portal and Voter Helpline. We have been assisting in filling up form no.6 for issuance of new voter ID cards. We have conducted many Voters' Awareness programmes like Voters' Pledge for state voters' awareness, poster making, jingles, mascot design, audio video clips creation for voters' awareness, cultural programmes, drama, etc. and registered new voters who crossed the age of 18. We conduct

	programmes under the guidance of the District Collector and Chief Electoral Officer.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Till now we have not conducted any socially relevant projects/initiatives in electoral related issues. However we have been active in respect of creating content (audio video clips) and awareness programmes
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	We conduct activities under Systematic Voters' Education and Electoral Participation (SVEEP) for students above 18 years who are yet to be enrolled as voters in the electoral roll and our students and college indulge in registration process for voters through online platform for enrolment and verification of registration details through NVSP Portal and Voter Helpline. We have been assisting in filling up form no.6 for issuance of new voter ID cards.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2084	2006	2079	2060	2091

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 44

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	31	31	34

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
82.58	58.77	79.83	33.53	37.4

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Being an affiliated institute we follow the curriculum is designed, updated and revised by Bhakta Kavi Narsinh Mehta University. Our faculty members are members of the **Board of Studies** at the University. Feedback from various stake holders are utilised for providing inputs during the meetings of the Board in order to restructure the syllabi. Academic calendar and timetables are prepared well in advance for timely and effective curriculum delivery. We strictly adhere to the academic calendar and regulations of the parent university. Moreover the institute ensures that workload is evenly distributed and if need be, visiting faculties are immediately recruited before the commencement of new academic year. Department Heads ensure that all the faculties are made well aware of the syllabus, programme outcomes and theoretical as well as practical aspects of courses.

Furthermore effective rapport among faculties and concerned departments of the university ensures effective curriculum delivery and consistent curriculum enrichment through regular participation in the meetings of Board of Studies, Faculty Development Programmes, Workshops and Conferences.

To supplement classroom teaching, various co-curricular activities, expert lectures and field visits are planned. During department heads as well as faculties informally collect feedback from students and other stake holders regularly to make teaching learning process more effective. Furthermore at the time of admission the Institute provides students the prospectus containing detailed information of syllabus, short term courses, faculties, academic calendar, Code of conduct, facilities available at the Institute and Vision and Mission statements of the Institute. Moreover induction meetings are held during which the teaching and non-teaching staff as well as management representatives are introduced. The details of planned academic and co-curricular activities are discussed through power point presentation providing glimpses of such activities held during previous academic year. The English and Gujarati versions of prospectus, academic calendar and details of programmes and their outcomes are uploaded on college website.

Class Representatives and Mentors are assigned tasks of maintaining a rapport between the students and office and ensure timely resolution of queries of the students. Attendance is taken regularly and irregular students are counselled regarding the need for regularity. Annual Parents' meeting is arranged to make them aware about the importance of their attendance. Personal counselling and guidance by faculties also contributes to effective curriculum delivery.

The academic calendar incorporates Continuous Internal Evaluation and provides schedules of internal evaluation including dates of submission of assignments/ presentations and objective test/ subjective test. CBCS has been effectively implemented in all programmes. Impartial and continuous evaluation guarantees improved results, focus and attendance of students.

In accordance with the workload allotted in the beginning of the session, the departments allocate papers to

the permanent and visiting faculties. The management recruits visiting faculties at its own expense and reviews the workload and vacant post before the beginning of each academic year. Timetables for each course are prepared well in advance. Completion of syllabus, revision and internal evaluation is achieved in accordance with the timeline provided in the academic calendar.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years) Response: 18	
File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1	View Document
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1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 19.83

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
196	37	412	422	979

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Being devoted exclusively to women education and elevation, our Vision and Mission statements clearly aims to integrate crosscutting issues into curriculum and supplemented activities. Moreover preservation of our cultural and moral values has been the prime objective of our Institute. As stated earlier the syllabus is designed and implemented by our parent university, our faculties provide valuable inputs as member of Board of Studies and ensure that the crosscutting issues are addressed in the syllabus. Furthermore the Institute has a Women's Cell, NSS, NCC, Health Centre, Career Counselling and Development Centre through which college sensitizes its staff and students on issues such as professional ethics, gender, human values, environment, sustainability and so on. To create awareness on these issues, these committees organize poster exhibitions, seminars and workshops and skits. In addition, the College also celebrates days associated with Women Empowerment. A course in Environmental Studies, as per UGC and parent university guidelines, has been made compulsory by the college at the first-year level for creating environment awareness.

The cross-cutting issues are included in the curriculum in various subjects. So far as humanities are concerned most of the courses focus on them, especially human and moral values, while Commerce deals with professional ethics.

Furthermore we have introduced short term courses for gender sensitization. Various activities and expert lectures are organised for the students on various relevant topics by NSS, NCC and various departments in association with NGOs and local organisations like the Vivekananda Centre, Asha Children Hospital, Saheli Gram Vikas Sansthan, Youth Red Cross Society, Bird Sanctuary, Wodo-Kai Academy and Social Welfare Department. Various committees like Anti-Ragging Committee, Student Counselling Cell, Skill Development Cell, Sexual Harassment Cell, Equal Opportunity Cell, Vigilance Cell, 4 NAVAL NCC (with 150 cadets), NSS (2 units with 200 volunteers), Discussion Forum - Debate Society, IQAC Committee, Women's Cell, Grievance Redressal Cell, Health Centre, Press Committee, Seminar And Research Committee, Games And Sports Committee and Cultural and Competitive Activity Committee play a pro-active role in sensitizing the staff and students.

Social Science, Language studies, Home Science and Commerce incorporate these crosscutting issues in their syllabus. Subjects and topics like Women Empowerment, Women's Rights, Feminism theories and feminist writings, Women's Writing, Human Rights, Gender and Environment, Disaster management and Climate change provide immense opportunities to deal with these cross-cutting issues.

During the pandemic Health Centre, NCC and NSS organised various activities to spread awareness about Covid19. Health Centre ensured that every individual entering the College campus is sanitized, his or her

temperature is measured and face masks are provided.

The Institution promotes the participation of students and faculty members in Saptadhara activities wherein various activities are organised to spread awareness pertaining to the issues. N.S.S. activities throughout the year in collaboration with other organisation conducts activities such as tree plantations, Disaster Management, Health Check up Camp, Blood Donation Camp, spreading awareness regarding environment and climate change, adult education, water conservation, etc.

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Management, Health Check up Camp, Blood Donation Camp, spreading awareness regarding environment and climate change, adult education, water conservation, etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 41.65

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 868

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 84.7

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
897	813	753	825	824

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1055	1060	870	930	940

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
516	518	425	454	459

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
516	518	425	454	459

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 74.43

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Our institute employs various teaching methodologies and other activities along with effective use of ICT.

- 1.Effective utilisation of PPT, Interactive Board, ICT facilities in auditorium, classrooms and computer lab for the students belonging to all programmes provide visual and auditory experiential learning. Computer practical and internet facility help in knowledge accumulation and skill

formation. ICT is employed in online teaching and evaluation through Microsoft teams and Google forms.

2. Incorporating case studies, projects, demonstration - learning by doing, assignments, presentations, field visits, student seminars and self-study in curriculum aids in building rapport between theoretical teaching and first-hand experience.
3. Study Circle activities, Mock parliament, simulation, training in Innovation Club and IT Club, Awareness programmes and extension activities, assigning responsibilities to students in various college functions and Godhaniya Expo, Job fair and mock interviews create opportunities for time and event management skill development and vocational exposures.
4. Participating in extracurricular, sports and cultural competitions as well as events ensure multidimensional development of the students.
5. Students are encouraged to participate in various co-curricular activities organised in association with other organisations which provides them the exposure to the views of foremost experts, academicians, artists and activists on different societal and environmental issues.
6. Visits to other organisations, field trips and participation in various inter and intra college competitions are organised and encouraged.
7. Short-term courses are introduced from time to time to enhance the knowledge and learning experience of the students.
8. Active involvement of the students in learning process is ensured by group discussion, business and management games for commerce students, quizzes, case studies, student seminars, demonstration - learning by doing, self-study and industrial as well as field visits.
9. As a part of internal evaluation students are instructed to prepare projects, assignments and give presentations to further upsurge their active involvement and confidence.
10. Students are encouraged to raise questions and discuss the topic to create conducive environment and active involvement of the students.
11. Brainstorming, workshops and role plays are deployed during teaching.
12. The Institution makes efforts through forums such as Debate Society, Theatre (Skits) to enrich the curriculum.
13. Students are encouraged to use library and internet lab facilities to access information from open ended sources and promote self-learning.
14. Managerial skills like planning, coordinating, organizing, teambuilding, time management, creative thinking and crisis management are developed in students during lab work, classroom teaching, participation in other activities and so on.

ICT

The institution continually endeavours to upgrade and develop ICT Ecosystem which is integrated with teaching learning. The whole college building is equipped with Wi-Fi networks provided by NAMO Wi-Fi and private service providers. During Covid pandemic 10 studios were prepared for online teaching. The teachers were trained to use Microsoft Teams for sharing material online, teaching simultaneously to both online and offline students and receiving and evaluating assignments online. Under the State Government Scheme first year students were distributed tablets. In addition, the institution has set up a modern auditorium with smart board.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	31	31	34

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 50.66

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	14	16	15	16

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

We have CBCS in place as per the guidelines of our parent University. It provides opportunity for fair, objective and continuous evaluation of all students. The internal assessment consists of 30% inclusive of 5 marks for attendance, 5 marks for MCQ test, 10 marks for assignment/ presentation and 10 marks for written test/ project. The remaining 70% weightage consist of semester end examinations.

The students are informed about the planning and schedule of the assessment by

1. Announcements in the prayer assembly.
2. Providing information in classrooms.
3. Issuing notices and putting updated information on the notice boards and the website.
4. Incorporating the tentative schedule in the academic calendar and printing the same in the prospectus and uploading it on the college website.
5. Illustrating the academic calendar during the induction meetings.
6. Informing students in classrooms and through social media.
7. Informing students about obtained marks prior and after uploading to the university portal through notices and classroom announcements.

Transparency and Grievance Redressal

1. Providing clarification regarding portion of syllabus to be considered for tests

2. Clarification and discussion pertaining to topics of presentation, assignments and projects
3. Returning evaluated assignments with suggestions and marks obtained and informing in classroom about marks obtained.
4. On the spot resolution of grievance related to marks by the faculties.
5. If the need be the students can raise queries to the HoDs or the principal.
6. Tests and dates of submission of assignments are rescheduled for the students who cannot appear in tests or submit assignments on time due to medical conditions or participation in sports or extracurricular activities.
7. Displaying internal marks on the notice board.
8. In rare cases, if discrepancies are noticed in the mark sheets of the university, a clerk is sent to the University for corrections.

Reforms

Implementation of continuous evaluation has a dramatic positive effect on the regularity of the students. This also had a vast positive impact on the overall result. The internal marks are declared within a week of submission of assignments, projects, tests and presentations. We ensure that out of the 30% of internal marks comprising of MCQ tests (conducted online/offline), Assignments and Presentations, the conceptual clarity of the students is tested in the MCQ tests. Projects and assignments develop critical thinking skill, problem solving skills, creative skills and demonstration skills of the students while active participation and overall conduct judge their leadership skills. Internal evaluation is done at regular intervals, i.e. thrice in a semester. The plan for internal evaluation is prepared well in advance by the examination committee.

Mechanism

The Institute ensures that evaluation of the students is continuous, fair, enriching, transparent, efficient, objective, unprejudiced and in the best interest of the students. The Examination Committee deals with continuous internal assessment as well as semester end examination. Moreover the matters related to assessment are discussed with the IQAC and all the faculties to seek feedback and ensure timely planning and execution of internal evaluation as well as external examination.

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5. Illustrating the academic calendar during the induction meetings.
6. Informing students in classrooms and through social media.
7. Informing students about obtained marks prior and after uploading to the university portal through notices and classroom announcements.

Transparency and Grievance Redressal

1. Providing clarification regarding portion of syllabus to be considered for tests
2. Clarification and discussion pertaining to topics of presentation, assignments and projects
3. Returning evaluated assignments with suggestions and marks obtained and informing in classroom about marks obtained.
4. On the spot resolution of grievance related to marks by the faculties.
5. If the need be the students can raise queries to the HoDs or the principal.
6. Tests and dates of submission of assignments are rescheduled for the students who cannot appear in tests or submit assignments on time due to medical conditions or participation in sports or extracurricular activities.
7. Displaying internal marks on the notice board.
8. In rare cases, if discrepancies are noticed in the mark sheets of the university, a clerk is sent to the University for corrections.

Reforms

Implementation of continuous evaluation has a dramatic positive effect on the regularity of the students. This also had a vast positive impact on the overall result. The internal marks are declared within a week of submission of assignments, projects, tests and presentations. We ensure that out of the 30% of internal marks comprising of MCQ tests (conducted online/offline), Assignments and Presentations, the conceptual clarity of the students is tested in the MCQ tests. Projects and assignments develop critical thinking skill, problem solving skills, creative skills and demonstration skills of the students while active participation and overall conduct judge their leadership skills. Internal evaluation is done at regular intervals, i.e. thrice in a semester. The plan for internal evaluation is prepared well in advance by the examination committee.

Mechanism

The Institute ensures that evaluation of the students is continuous, fair, enriching, transparent, efficient, objective, unprejudiced and in the best interest of the students. The Examination Committee deals with

continuous internal assessment as well as semester end examination. Moreover the matters related to assessment are discussed with the IQAC and all the faculties to seek feedback and ensure timely planning and execution of internal evaluation as well as external examination.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

All the stake holders of the institute are made aware of the Vision and Mission of the Institute comprising of broad outcomes to be achieved. They are integrated with the learning outcome through classroom teaching and other activities. The programme outcomes include a broad range of theoretical as well as practical knowledge, skills and aptitude that the students obtain during the pursuit of the graduate and post-graduate programmes. Each programme consists of programme outcomes and course outcomes which are discussed by the faculties and also displayed on the institutional website. Though the syllabus is designed by the parent university, our faculties play a vital role in formation of the same as representative members of BoS. Moreover the faculties and HoDs brainstorm within their corresponding departments and interact with various experts and stake holders so as to provide suggestions to the university.

We have an effective mechanism of communicating Programme and Course Outcomes offered. Apart from the soft copy available on the institutional website, the hard Copies of syllabi and Outcomes are made available in the departments for easy access to all the faculties and students. Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website. The link for the same is as under

<https://www.drvginstitute.org/IQAC/Program%20Outcomes%20and%20Course%20Outcomes%20Revised-2022.pdf>

Furthermore the students are also made aware of the same through prayer assembly and study circle activities. Prospectus contains details of curriculum, admission seekers are counselled regarding the same. During the induction meetings the syllabus and outcomes are illustrated.

They are incorporated in extra and co-curricular activities as well as add on courses. Parents' Teachers' Alumni Students' Meetings are used as platforms to shed light on the outcomes and share experiences of alumni and students.

The teaching methodologies and assessment strategies centre on competency based education and the programme outcome. Having C.I.A. (Continuous Internal Assessment) in place the outcomes can be evaluated more accurately and continuously. Moreover there is more room for improvement and it ensures the achievement of the Programme Specific Outcome and the Course Outcome.

As we deal with female students with backward rural and conservative background, we find it difficult to convince them to opt for higher education and job. However since the establishment of the institute, we have seen consistent improvement in women's education in the region and overall upliftment of women through their engagement in various vocations and businesses in the surrounding area as well as abroad. Though many students do not prefer to be placed, they are active in various small businesses and cottage industries. We actively keep rapport with them and monitor the development of the alumni as well as their surroundings.

Our Institute has been consistently delivering the best results in the region since its establishment. The college results have consistently remained above 80 Percent (final year students' result consisting of 84.2 percentage during last five years) even during the pandemic. We also keep track of the alumni and their achievements.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

The academic programmes offered by the institution have clearly stated learning outcomes which are achieved along with the objectives of the institute through various teaching-learning and other activities.

Continuous Internal Assessment through projects, presentations, assignments, M.C.Q. and written test ensures accurate evaluation of the learning outcome.

The faculties provide their valuable feedback to the Governing Council, the Academic Council, and the BOS of the parent university pertaining to the achieved outcome and efficacy of the programmes.

The contribution and performance of the students in curricular and co-curricular activities, extension activities, sports, social services, etc. facilitate evaluation of the achievement of the learning outcome.

Moreover feedback from parents, students and other stake holders assist us to measure POs, COs and broad idea about the achievement of institutional objectives.

Students' active participation in classroom, their problems and learning environment are discussed in the Departmental Meetings.

Semester end examination results, performance in internal evaluation and active participation of students in various activities inclusive of NSS and NCC also shed light on the outcomes.

The results of the institute has always remained above 80 percent (84.2 during last five years), in spite of the fact that most of our female students come from socioeconomically backward rural areas and have studied from rural Government Schools. Our students are regularly awarded gold medals by the institute and the names of high achievers and University toppers of each department are displayed on notice board so as to motivate other students to achieve academic excellence.

Evaluation of Programme Outcomes and Course Outcomes on the basis of Results:

1. Students are given assignments consisting of 10 marks as a part of internal evaluation. The assessment of these assignments provides a vital measurement of programme and course outcomes.
2. The various presentation topics assigned to the students relate to course outcomes in general as well as broader programme outcomes involving practical and vocational abilities of the students.
3. Home-Science Lab, Computer and Language Laboratory provide scope for practical teaching and evaluation.
4. The overall results at the end of each semester are thoroughly analysed in by each department.
5. Apart from analysis and measurement, remedial measurements are also taken for below average performers while high achievers in the academic, extracurricular, co-curricular and sports fields are felicitated and rewarded.

Evaluation of Programme Outcomes and Course Outcomes on the basis of Placements and student progression:

1. The institute takes part in Job Fair regularly and guides the students for competitive exams and career opportunities.
2. Many students opt for higher education and continue studying here or elsewhere. We try to keep in touch with them and track their progression.
3. The alumni have excelled in various fields and many of them have been placed in reputed positions.

They are regularly invited in various functions including annual Parents' Teachers' Alumni' Students' Meet. They provide vital guidance and encouragement to the students.

4. We actively keep rapport with Alumni and students involved in small businesses and cottage industries and monitor their development.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 84.21

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
535	565	626	476	491

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
650	650	684	584	630

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
.2	.2	.2	0	.4

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Innovation Club has been established in the institute and students are trained in Animation and Short Film making through Amurt Navsarjan Application provided by the government. Our students participate in Youth Voters' Festival. Moreover the institute has established Innovation Club for promoting innovative ideas. Our SSIP (Student Start-up and Innovative Programme Cell) encourages and guides students. Dr. Bhavna Mashru and Dr. Smita Acharya are the coordinators of SSIP. The students are also trained in coding. The students have been learning and making short videos through the software with the guidance of our programmer Dhirubhai Dhokia. Our IT Cell trains and spreads awareness on IT amongst all students irrespective of discipline. 50 students have been enrolled in the Innovation Club. The activities involve distribution of Kits and Training as well as creating and submitting innovative ideas. Regular meetings are held for the same. The students make short films and audio clips on water conservation and voter awareness.

The Institute organises various skill-based activities like Godhaniya Expo regularly to develop their innovative and entrepreneurial skills as well as experiential learning. Students are encouraged and guided

to collaborate with local businessmen and raise funds from advertisements to set up stalls and promote their ventures. To provide practical vocational exposure the students are allowed to put food stalls, exhibit handicraft stalls and arrange theme based exhibitions so as to enhance their ability to communicate, sell and understand the commercial environment in the market.

The Institute is committed to creativity, research and innovation. We have a dedicated Research Committee which actively guides and encourages students to pursue research. Moreover our faculties assign presentation and assignment topics which demand studying beyond the prescribed texts and thinking outside the box. The Research Committee bridges the gap between learning and research related activities. It organises expert lectures, workshops and seminars. It also informs and encourages faculties to publish their research in journals of national and international repute and take part in national and international seminars, Faculty Development Programmes and Research workshops. The faculties actively take part in research and provide valuable inputs in the meetings of Academic Council/Board of Studies at the university level. Moreover the Institute has robust and well maintained infrastructure.

District Level Seminars are organised every year by Research Committee. The students are encouraged to take part in it and guided by faculties for choosing topics relevant to various recent developments in their fields to broaden their understanding on contemporary issues and conduct their research systematically. Students have access to the Computer Laboratory, ICT resources and library for research purpose.

The NSS organises various activities on its own and in collaboration with other NGOs and organisations to address ecological concerns and promote a sustainable environment.

The IQAC has made momentous contributions in the field of new courses, career enhancements, exam reforms, counselling, faculty development, placement and all round development of the students.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 10

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	2	1	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.07

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	2	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.86

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	12	11	0	9

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The Institution promotes various activities such as:

- 1.NSS, NCC and Health Centre activities in the institute and locality.
- 2.The Management has adopted 10 villages- Khambhodar, Kuchdi, Degam, Advana, Bakharla, Beran, Kolikhada, Gosa, Mocha, Kerara under Azadi Amrit Mohotsav Yuva Sankalp scheme of the Department of Education, Government of Gujarat. NSS conducted activities pertaining to 1. Prevention of corona infection and vaccination, 2 Environment and sanitation, 3 Organic Farming, (waste management, irrigation, use of technology, etc.) 4 Prevention of drug addiction, superstitions, dowry practice and feticide, 5 Fit India (promotion of sports), 6 Contribution of Soldiers in the attainment of Independence.
- 3.NCC Collaborative activities with local Police during Covid 19 for strict implementation of covid guidelines and lockdown by traffic control, mask checking and distribution.
- 4.NCC activities in and out of the campus like Sanitation drills, tree plantation, awareness rallies and camps.

5. Extension programmes like Blood Donation Camps, Thalassemia Testing camps, Tree Plantation drives.
6. Activities in association with the Youth Red Cross and NGOs like Swami Vivekanand Kendra, Shri Arvind Centre, Saheli Trust, Kasturba Foundation, Lions Club, Navjivan Trust, ISKON, V.V. Nagar, Gandhi Smriti Trust, Bhavnagar, Bird Conservation Society, Rotary Club, Inner Will Club, Satya Narayan Mandir Seva Trust and BAPS.
7. Disaster management training programmes
8. Expert lectures
9. Activities of Women's Cell (Women Empowerment Programme, Abhayam 181, Cyber Crime Awareness Programmes, Self-Defence Training by Mahila Police Centre, Legal Awareness Cell).
10. Visits to Orphanages and Old Age Home
11. Course in Environmental Studies
12. Awareness Programmes on AIDS and Drug Addiction
13. Visits to local communities, NGOs, Organisations and Industries
14. Organisation of Godhaniya Expo for promoting entrepreneurship.
15. Voters' Awareness Campaigns for voters' registration under ELC (Electoral Literacy Club) including dramas and other activities.
16. Setting up isolation centre in our Hostel during Covid.

The Impact of the Activities:

The various extension activities have an immense impact on the students which is quite evident from their behaviour and aptitude. Having taken part vigorously in such activities, their vision and understanding becomes broader and more inclusive. The impact evident is as under:

1. The students rise above narrow considerations of caste, creed, race and religion and focus on teamwork, mutually beneficial goals and upliftment of the society and contributing to the nation in turn.
2. They contribute in lifting the educational standards of women in and around Porbandar and thereby contribute to National development.
3. They develop and spread awareness about protecting environment through everyday habits and practices.
4. It inculcates value-based practices in approach to education
5. The foremost impact of such activities is that it ensures the holistic development of the students and thereby makes them responsible citizens.
6. Godhaniya Expo provides practical exposure to the students and enhances their entrepreneurial skills and ability to communicate, sell and convince people and deal with businessmen.
7. Participation in various activities has been making students socially awakened citizens and they in turn spread awareness and motivate others as well.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The institute promotes teachers as well as students to take part in various extension activities like Blood donation camps, Thalassemia Testing, Tree plantation, NSS camps and regular activities and so on. They have been regularly conducted in order to make students mingle in the community and contribute to national development as well as to instil knowledge, experience and values in the students. Moreover we intend to outreach the local community in order to bring about positive change, improvement and development and not just to exhibit our achievements.

Even during the difficult times of pandemic the institution did not cease the extension activities. In fact both NSS (2 units with 200 volunteers) and 4 Naval NCC (with 150 cadets) played a vital role in spreading awareness regarding the pandemic and aiding local community through its outreach activities. The same is reflected in the list of activities included in table 3.4.3. The details of recognitions received are as under.

1. Our Institute has been recognized as a member of Beat Covid Campaign initiative of Mahatma Gandhi National Council of Rural Education, Hyderabad. During the pandemic, we had constituted student volunteer teams with Dr. Bhavana Ranjitbhai Keshwala and Shri Varshaben Joshi with other faculties who rendered services in the areas of Hospital Management, Non Hospital Management,, support to Covid affected families, medical supplies, psychosocial support to Covid patients and their families.
2. The Indian Redcross Society, District Branch Porbandar endowed Certificate for Outstanding Humanitarian Activities during Corona Pandemic to our faculty Dr.Chetnaben N. Bechra, Department of Home Science in 2021.
3. Our CC Solanki Pooja and CC Tejal B. Odedara represented their NCC Directorate at the Annual Republic Day Camp held at New Delhi from 18th December 2021 to 29th January 2022 and were selected for the Republic Day Parade in Delhi on 26th January 2022 by DG NCC Delhi
4. Kalrav Sahitya Vikas Trust, Porbandar bestowed certificate to our faculty Dr. Sulbha Ramchandra

Devpurkar for her enormous contribution in the field of literary creations in English and Gujarati languages in 2017.

5. Our student Mokariya Mital secured first rank in both city and state categories in the Voter Awareness competition organised by the government of India and awarded ₹2,500 and ₹25,000 respectively by O.P. Kohaliji, the Governor of Gujarat at the time for winning in both the categories by the Government in 2019.

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2. The Indian Redcross Society, District Branch Porbandar endowed Certificate for Outstanding Humanitarian Activities during Corona Pandemic to our faculty Dr.Chetnaben N. Bechra, Department of Home Science in 2021.
3. Our CC Solanki Pooja and CC Tejal B. Odedara represented their NCC Directorate at the Annual Republic Day Camp held at New Delhi from 18th December 2021 to 29th January 2022 and were selected for the Republic Day Parade in Delhi on 26th January 2022 by DG NCC Delhi
4. Kalrav Sahitya Vikas Trust, Porbandar bestowed certificate to our faculty Dr. Sulbha Ramchandra Devpurkar for her enormous contribution in the field of literary creations in English and Gujarati languages in 2017.
5. Our student Mokariya Mital secured first rank in both city and state categories in the Voter Awareness competition organised by the government of India and awarded ₹2,500 and ₹25,000 respectively by O.P. Kohaliji, the Governor of Gujarat at the time for winning in both the categories by the Government in 2019.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 147

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
46	39	38	10	14

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 23

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The management the IQAC ensures that facilities required are taken care of, updated and maintained. The Institute has an eco friendly environment with gardens and open spaces, large parking spaces with shed, 20 spacious classrooms, two air-conditioned auditoriums with smart boards (one is functioning and the other is under development), screen, a huge air-conditioned Computer laboratory, bulletin boards and a Language Lab with broadband and Wi-Fi connections. All the classrooms have sufficient ventilation. The Classrooms are equipped with podiums and platforms. All the classrooms have ICT facilities and all HoDs are provided laptops and there is access to Wi-Fi networks in the whole College building.

The Institute has infrastructural facilities to organize activities like elocutions, debates, group-discussions, presentations, exhibitions and lectures by distinguished personalities. The college uses well-equipped and spacious Central Hall on the second floor and an open air theatre, namely Bharat Muni Rangmanch with huge seating capacity on the ground floor as well as large ground which can be utilized as an open air theatre to conduct co-curricular activities like seminars, conferences and Annual Programmes. We have a museum illustrating the history of the Institution.

The college has a conference room, women's restroom, an Internet Lab (Knowledge Lab) with facility for Amrut Navsarjan Software for coding and a Digital English Language Laboratory.

The office, Account Office, Trust Office and Principal's Chamber and various other sections of the college have number of latest computer systems, printers, scanners, copiers, broad band internet connections.

The Home Science Department has a food and nutrition laboratory with all the required facilities. Moreover we have a Career Counselling and Development Centre.

We have two spacious staffrooms with lockers and cupboards for teachers. We have a rich computerised library with internet facility. It has computerised data base and records are maintained using SOUL software. The library has a spacious and ventilated sitting arrangement, WIFI and internet facilities as well as subscriptions to many newspapers and magazines which are well utilized by both teachers and students. In addition a separate library is also maintained for the P.G. Programmes.

We have various equipments, sports ground and other sufficient spaces for NCC, NSS activities, sports, outdoor and indoor games like table tennis, chess, carom, kho-kho, kabbaddi, as well as cultural activities, public speaking, yoga, activities pertaining to health and hygiene, and so on. We have an office for NSS and Extension activities.

The College has a provision for conducting student-development programmes, training and practice for preparation for various events in the college campus.

We have clean and well-maintained washrooms on each floor, canteen and health centre with qualified full-time doctor, basic medicines and equipments.

Moreover the whole campus is covered by CCTV cameras and 24/7 security is made available. We have an Exam centre, spacious and well-equipped Hostel catering to the needs of girls from rural areas.

We have been awarded RUSA grant which has been well utilized for the infrastructural augmentation and enhancing educational facilities.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 26.24

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
10	24.91	41.74	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS),

adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Integrated Library Management System (ILMS)

1. The books available in the library can be searched using comprehensive and user friendly search interface SOUL library software. The library has OPAC facility and books can be searched from numerous criteria. The users can also save their search results in text and other formats. Library is automated using SOUL software. Cataloguing, circulation, and all major operations of the library are computerized. The SOUL software has inbuilt features for Reading list and Bibliography compilation.
2. Google search engine is provided which allows the users to search their queries in databases and journals.
3. The library webpage <http://drvrgInstitute.org/library.php> displays information about the collection and services of the library. Library rules and regulations and details about the number of books available and question banks are provided.
4. The library has 8 computers and WIFI for students and they can also access internet from the Internet laboratory (160 computers) to search for references as well.
5. Library has a printer installed. It has 40 Mbps internet connection.
6. Personal assistance for searching database collection is provided.
7. The Central Library is well organized and stacked with appropriate labels. In addition the SOUL software also facilitates the students to search and retrieve most relevant books and references from library collection.
8. The students and teachers are provided separate spaces for doing their library work.
9. College provides Book Bank Scheme for economically weak students.
10. Assistance is provided to students to search the books for the completion of projects, assignment, preparation for debate, essay, elocution competition, etc.
11. A Suggestion Box is kept in the Library. Suggestions from staff and students are scrutinized periodically and necessary action is taken by the Library Committee.

The College library is regularly updated and new books are purchased whenever new syllabus is introduced. Moreover the feedback and suggestions of students are informally considered for purchasing new books. During academic year 2017-18 the library spent Rs.77444 out of which Rs.49406 on purchasing 360 new books and Rs. 28038 were spent on Journals and magazines. While in the academic year 2018-19 the library spent Rs.33721 out of which Rs.6519 on purchasing 45 new books and Rs. 27202 were spent on Journals and magazines. In the academic year 2019-20 the library spent Rs. 28029 on journals and magazines. During academic year 2020-21 the library spent Rs.124903 out of which Rs.100000 on purchasing 578 new books and Rs. 24903 were spent on Journals and magazines. During academic year 2021-22 the library spent Rs.28664 on Journals and magazines.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The Institute is committed to consistently maintain, upgrade and purchase IT and internet facilities. We ensure that our students, faculties and office staff get the latest hardware, software and internet facilities.

1. The college has total 5 broadband internet connections with 40 Mbps bandwidth each which are further shared with different locations.
2. We have a state-of-the-art air conditioned Internet Laboratory with internet connectivity up to 40 Mbps bandwidth speed.
3. A well equipped Language Laboratory with one 40 Mbps internet connection and a server.
4. The two offices, account office, principal's chamber and Trust office have shared internet connectivity with up to 40 Mbps bandwidth speed.
5. The library has 8 computers with internet and WIFI facility.
6. The college building is covered with free 7 NAMO Wi-Fi access points.
7. The Institute has over 220 computers in working condition which are based on various versions of Windows ranging from Windows XP to Windows 11. Moreover we have ESET and Quick Heal Anti-Virus software, SOUL library Software and many free programs are used for academic and administrative purposes.
8. We have printers, scanners and modern x-rox machines.
9. In all we have 20 LCD projectors.
10. Students are allowed to use computer labs and internet facility for their projects, assignments and presentations apart from routine practical work.
11. Under the Scheme of the Government of Gujarat, First Year students are provided tablets and encouraged to use them for academic purposes.
12. Laptops and LCD projectors are made available to faculties to facilitate effective teaching-learning process.
13. The office IT infrastructure in college is interconnected via local area network. The IT infrastructure is upgraded regularly to keep in pace with the latest developments.
 1. The college website is maintained, upgraded and updated regularly under an annual maintenance contract.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 9.47

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 220

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support

facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 40.81

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
50.01976	21.59342	17.11145	13.09610	17.38950

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 54.14

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1314	1316	1419	1321	217

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 35.12

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
748	925	704	684	563

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies
- 2.Organisation wide awareness and undertakings on policies with zero tolerance
- 3.Mechanisms for submission of online/offline students' grievances
- 4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 46.97

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
184	395	243	334	125

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
518	578	652	477	502

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.48

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	3	1	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one)

during the last five years

Response: 45

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	1	2	25	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 21

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	8	26	35	21

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Institute understands the importance of alumni for the benefit of students and improvement in various areas. We try to accommodate our alumni in any of the Institute managed by our Trust ranging from colleges to schools. This way we can keep in touch with them, get their valuable feedback and involve them in our activities. Moreover the Institute keeps in touch with the Alumni occupying important positions in the society and invites them regularly.

The Institute has an unregistered Alumni Association. The association organizes meetings and has regular formal and informal interactions wherein any alumni are free to give their suggestions. The association indulges in voluntary services. Members of the Alumni association contribute in various activities of the college. They guide the students in academic matters and matters related to career prospects. A few of the Alumni members are working in the college as visiting teaching staff while many serve in the English and Gujarati Medium Schools managed by our Trust.

The Institution interacts with alumni for creation and enhancement of its infrastructure. The Institution collects feedback from the graduates during the Parents' Teachers' Alumni Meetings. The input received through the feedback is discussed in the staff meeting for further action. The implementation of the decisions on the basis of suggestions made by the students is done in a phased manner. The inputs received are taken into consideration for framing policy decisions at various levels. This has brought considerable improvement in the employability of the students. The Parents' Teachers' Alumni Meetings have been conducted on 30/01/2018, 12/01/2019, 28/12/2019 and 24/12/2022. Due to Covid restriction the PTA could not be arranged during the academic year 2020-21.

Some of the alumni members who have achieved significant positions share their experience with the students of the college that guide and motivate them to shape their career. They are invited and felicitated by the Institute. A few of the alumni act as volunteers for better organization of college activities. The college encourages alumni to come and provide students with the latest developments in their respective areas. Many of the NRI alumni visit and contribute when they return to India.

The Alumni contributes to the effective functioning of the IQAC through participation as volunteers in the activities organized by the college. They serve as judges in various competitions, as trainers and coaches in some of the sports activities as well.

We have been consistently attempting to engage alumni in every possible way for the benefit of the students and development of the Institute.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

The Mission and Vision statement of the Institution have been at the core of everything that we do. Our management, principal and staff consistently strive to incorporate the same in our actions. They are in line with needs of the society, students, traditions of the Institute, value orientation and vision for the future. Apart from formal education the Institution also stresses upon the nurture of values. The management and staff are brainstorming about NEP and expert was invited. Government of Gujarat and our parent University will implement NEP in the near future and we are ready for the same.

Regular meetings are held and necessary actions are taken on the basis of inputs and feedback derived from the stake holders. The President and Academic Trustee take part in meetings, seek feedback, provide suggestions and resolve issues as and when needed. The academic trustee, the principal as well as HoDs are accessible to all the staff, students and other stake holders.

The inter-disciplinary character of the Institution facilitates synergy among different disciplines, enabling each to derive maximum benefit from the expertise of others, and successfully carry forward its programmes in the shortest possible time with efficiency and economy.

The Institute aims at providing an integral education that serves the physical, mental, intellectual and emotional needs of the students irrespective of belonging to any caste, creed, race or religion. No discrimination or partiality of any kind is encouraged or tolerated. Moreover we practice sensitising for enhancing inclusivity of gender, sexual orientation, differences of region, language, caste, etc. Maintaining and upgrading infrastructure and resources for enhanced teaching learning experience has been our consistent endeavour.

The Institute has effectively incorporated decentralization and participative management. There are various committees in the college representing teachers from all the departments as committee members and conveners. In spite of prevailing pandemic the institute maintained consistent and uninterrupted rapport with all its stake holders through numerous online communication means. The principal, Management and faculties effectively communicate and coordinate to ensure smooth functioning of the Institute.

The Trustees have been consistently instrumental in the smooth functioning and development of the Institute. To achieve excellence in management the principal remains in live contact with the trustees and there are different committees to ensure that everything runs smoothly.

Teachers convene and participate in committees which takes responsibility of various tasks including admissions, extracurricular and co-curricular activities, discipline, code of conduct, anti-ragging, counselling and guidance to the students, nurturing our values, patriotism and equality through NCC and NSS and so on.

The teachers regularly indulge in meetings and interactions with the Principal, IQAC and with different committees and provide valuable feedback in planning and execution of teaching learning process, internal evaluation, examination, various activities and events, etc. Through their valuable inputs the academic calendar is prepared. The students' representation in the committees ensures their active participation. The C.R. and Mentors are assigned responsibilities of leadership and management of cultural events, extracurricular and extension activities and so on.

The Mission and Vision statement of the Institution have been at the core of everything that we do. Our management, principal and staff consistently strive to incorporate the same in our actions. They are in line with needs of the society, students, traditions of the Institute, value orientation and vision for the future. Apart from formal education the Institution also stresses upon the nurture of values. The management and staff are brainstorming about NEP and expert was invited. Government of Gujarat and our parent University will implement NEP in the near future and we are ready for the same.

Regular meetings are held and necessary actions are taken on the basis of inputs and feedback derived from the stake holders. The President and Academic Trustee take part in meetings, seek feedback, provide suggestions and resolve issues as and when needed. The academic trustee, the principal as well as HoDs are accessible to all the staff, students and other stake holders.

The inter-disciplinary character of the Institution facilitates synergy among different disciplines, enabling each to derive maximum benefit from the expertise of others, and successfully carry forward its programmes in the shortest possible time with efficiency and economy.

The Institute aims at providing an integral education that serves the physical, mental, intellectual and emotional needs of the students irrespective of belonging to any caste, creed, race or religion. No discrimination or partiality of any kind is encouraged or tolerated. Moreover we practice sensitising for enhancing inclusivity of gender, sexual orientation, differences of region, language, caste, etc. Maintaining and upgrading infrastructure and resources for enhanced teaching learning experience has been our consistent endeavour.

The Institute has effectively incorporated decentralization and participative management. There are various committees in the college representing teachers from all the departments as committee members and conveners. In spite of prevailing pandemic the institute maintained consistent and uninterrupted rapport with all its stake holders through numerous online communication means. The principal, Management and faculties effectively communicate and coordinate to ensure smooth functioning of the Institute.

The Trustees have been consistently instrumental in the smooth functioning and development of the Institute. To achieve excellence in management the principal remains in live contact with the trustees and there are different committees to ensure that everything runs smoothly.

Teachers convene and participate in committees which takes responsibility of various tasks including admissions, extracurricular and co-curricular activities, discipline, code of conduct, anti-ragging, counselling and guidance to the students, nurturing our values, patriotism and equality through NCC and NSS and so on.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The Institute adheres to the rules and regulations of the parent university and the Department of Higher Education, Government of Gujarat. It follows the democratic character and collective responsibilities with which governance takes place. Though the parent university and the Department of Higher Education take the responsibilities of recruitment of permanent full time as well as part time staff, enrolment, designing syllabus, scheduling and conducting examination and taking external exams, the representatives of the institute share these responsibilities.

The management and the principal regularly interacts with the stake holders and based upon the collective decisions policy decisions are taken. The governing body of the institute bears the responsibilities of management of administration and the regulation of finances of the college. The administration and execution of everyday functions are managed by the Principal. The functions of the Principal in turn are supported by the faculties and the non-teaching staff. The Internal Quality Assurance Cell also collaborates with the Principal in ensuring a quality teaching and learning environment in the college.

The Management under the leadership of the President, Dr. Virambhai Godhaniya gives direction to the administration and decision-making, finances and regulation, purchases and development, and quality assurance of the college. All the stake holders are free to consult with the principal and the management as and when required. As the institute depends on the Department of Higher Education for permanent recruitment, the management recruits temporary faculties and office staff on the basis of SOP of the management at its own expense for the smooth functioning. The management has also appointed Principal in Charge and Vice Principal who supervise and manage the overall functioning of the college. After deliberations with various committees and Head of Departments, the principal administers decisions related to academics, workload, academic calendar, time table, purchases and maintenance, admissions, discipline as well as curricular and extracurricular aspects of the college in accordance with the provisions and ordinances of the UGC and the parent university.

Every Head of the Department regularly conducts meetings with faculties and derives feedback from the students. The management takes care of the matters related to internal finances and financial audit of the

college and ensures effective utilisation of funds. The Librarian supervises the library and attendants in maintaining the library. The librarian also works with the Library Committee in upgrading the academic resources and facilities in the library.

The IQAC of the college plays a vital role in assessing and assuring quality in the teaching learning and evaluation process. Meetings with all the stake holders are conducted regularly.

The office staff has a well-defined organizational structure, with positions according to the University rules and the UGC. The administrative decisions are implemented through the Office Superintendent, who is assisted by a team of staff from the administration and the accounts section. The principal supervises the maintenance of the infrastructure and the working of housekeeping staff, electricians, gardeners, and so on.

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File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

All the permanent and part time staff approved by the Department of Higher Education, Government of Gujarat and the parent university receives salary and other benefits in accordance with the rules and regulations of U.G.C. and state government. While teaching and non teaching staff recruited by the management receive salary and other benefits from the management.

College implements several policies that support the welfare of the teaching and non- teaching staff.

1. The management has recruited office staff and faculties at its own expense to ease the workload of permanent staff.
2. Management has appointed an advisor to resolve Income tax filing and accounts-related matters of

the staff.

3. Salaries are disbursed regularly and promptly and reimbursements of allowances are processed in a timely manner.
4. Medical reimbursements, LTC and other allowances are provided to the employees as per the rules.
5. Pension cases of the retired staff are also swiftly forwarded to the concerned authority in advance.
6. Employees have access to principal and trustees for grievances.
7. Management appointed teachers are provided sufficient fixed salary
8. Financial aid and loans are provided to teachers in need.
9. Feedback from Staff is used for plans and decisions taken for the welfare of the Institution
10. Life insurance was provided to the staff by the Government of Gujarat.
11. We have spacious, ventilated, healthy and clean staff rooms, offices, library, lobbies, wash rooms and ICT Facilities for staff.
12. We have air-conditioned trust office, principal's chamber, administrative office, account office, computer labs, auditorium and conference room.
13. A permanent female doctor can be consulted in the Health Centre by staff and students and basic treatment and medicines are available.
14. Canteen is well maintained and monitored
15. Counselling is done for those in distress
16. Flexi-time working is implemented. Teachers serving in afternoon for exam duties and teaching in P.G. Centre are allowed to leave early.
17. We have women friendly workplace
18. Fire safety equipment and training is provided and safety measures are taken to avoid accidents.

The Principal delegates authority to the Head of Departments to conduct the departmental activities such as allocation of the work load, subject allocation, question paper setting, evaluation of answer sheets, recommendation for purchase of library books etc. The culture of participative management is inculcated through various committees.

Performance Appraisal Forms are filled and evaluated regularly. Feedback is obtained from the students online. HoD's as well as the Principal and IQAC monitor and evaluate the performance of the teaching and non-teaching staff. The feedback of students and observations of the principal are communicated to the Management on timely basis to ensure that the faculties improve their standards of work. The Principal ensures that performance of the staff is monitored and made available to the higher authorities as and when required. The non teaching staff is also monitored by the principal and based on the feedback of students, principal and teaching staff, necessary suggestions are given to them.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.95

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 91.53

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	33	31	31	34

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	5	5	5

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The management effectively utilises funds received from various sources and also contributes on its own for the improvement of the infrastructure and recruitment on temporary basis to ensure smooth functioning of teaching learning process and office work. Moreover infrastructure facilities are well maintained and funds are also allocated for conducting seminars, FDPs, workshop and so on.

The management exercises a very effective control over optimum utilization of financial resources. Except day to day petty cash expenses, all payments are made by account payee cheques which are jointly signed by the Principal and Management. There is a head clerk as a Purchase officer to screen the requirements and recommend for sanctioning. The management prepares budget before the beginning of the academic year after much deliberation with the principal who in turn discusses it with the staff so as to monitor allocation of funds. Proper system of internal control is exercised by the principal, management and purchase officer.

Internal audit is done throughout the year. Statutory auditors conduct statutory audit. M/s. C. M. Joshi &

Company are the statutory auditors. No major audit objections were reported so far. Any deficit is funded by the management. Audited income and expenditure statement of academic and administrative activities are regularly prepared by the external auditors.

The additional funding done by the management is utilized for infrastructural development. The institution obtains and utilizes funds (in terms of money) from various funding agencies like, University (for NSS etc.), UGC, RUSA, KCG, UDISHA, etc. The funds obtained from UGC have been well utilized for expansion of infrastructure, use of ICT and other developmental activities. The College has given priority to utilization of technology. Optimal utilization of these infrastructural resources is achieved by way of its effective sharing.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Institution had established IQAC in 2007. Since then it has contributed significantly for the overall improvement of the institution. The Institutional Policy with regard to quality assurance has the following features:

- (a) To provide encouraging milieu resulting in effective learning and teaching.
- (b) To promote integral education through skill development.
- (c) To inculcate basic human values like nationalism, patriotism and universal values like Truth, Righteousness, Peace and Non-violence.
- (d) To create awareness among the students regarding the need to conserve and protect the environment.

IQAC's contribution includes following:

- (a) Due to Covid-19 students were not allowed to remain physically present. Thus, IQAC continuously organised and monitored online teaching and activities. Various Whats App groups were created to update students. Students were taught through Google Meet and Cisco WebEx and later on licensed version of Microsoft teams was used to teach, share material.

After the pandemic, IQAC played a vital role in resuming regular teaching and other activities. The number of activities and student strength has been gradually restored to pre-covid period.

- (b) Organisation and participation in various seminars, FDPs, Godhaniya Expo, Job Fairs, Finishing School and so on.
- (c) Collection and analysis of online feed-back from students and providing suggestions on the bases of the feedback.
- (d) Regular Organization of FDPs, SDPs, Seminars and various extension activities.

(e) To conduct Internal Academic Audit through Appraisal forms, student feedback and informal feedback and suggestions.

(f) We have Academic Trustee to consistently monitor and conduct external audit.

A number of decisions of the IQAC have been approved by the management for implementation. Some of them are:

- 1.Short-term/Career-oriented/Remedial courses
- 2.Students' Feedback
- 3.Improvement in CCTV surveillance system
- 4.Internet Facilities in the Library
- 5.Conducting online feedback of students
- 6.Organizing Seminars, training and guidance lectures to increase the employability of the students.
- 7.Active participation of N.S.S. volunteers in community building, social development and environment protection activities
- 8.Celebration of religious and national festivals
- 9.Modernizing the College website
- 10.Increasing and maintaining digital infrastructure and utilizing the same for students.

The IQAC gets valuable guidance from its members who also include eminent personalities in the society apart from students and alumni.

The Institution is having an integrated framework for quality assurance of the academic and administrative activities in which various committees play a vital role.

The institution plans and organizes the Teaching-Learning evaluation schedule towards the close of the current academic year. It is prepared through consultation with the HODs of various departments. The teachers also take the students for industrial visits that give students and the teachers a practical perspective of the learning process adopted in the classrooms. Methods such as discussion, project preparation, presentation, and self-study are adopted by the college by which it tries to build in the students the skills required for overall development. The college results are impressive and the best among its peers in the city and always better than the university average.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2.Academic and Administrative Audit (AAA) and follow-up action taken
- 3.Collaborative quality initiatives with other institution(s)
- 4.Participation in NIRF and other recognized rankings
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Various efforts are made to ensure that fair and equal treatment is meted out to all. The institution puts in sincere efforts to empower students on moral and ethical values. The Prayer committee interacts with students on various gender related issues. Organization of talks on Anti-Ragging also sensitizes the staff and students. By conducting various awareness programmes students are sensitized towards the issue of gender and socially relevant problems. Programmes organized in collaboration with various clubs like Rotary club, Red Ribbon club, Red Cross Society, NCC and NSS make students understand their strengths and weaknesses.

The college is a girls' college and so far no sexual harassment has been reported by any student. All the employees of the institute are involved to discuss and provide suggestions for imparting equality and fair treatment. Our faculties contribute significantly in the curriculum development at the university level and ensure that topics related to gender equity are included. CCTV cameras are installed at strategic locations. The college has an Anti Ragging Committee and Discipline Committee. Karate training programmes are organised regularly. The college provides medical support to students experiencing any kind of health issues.

Our institute regularly celebrates Independence Day, Republic Day, Gandhi Jayanti, Dr. Baba Saheb Ambedkar Jayanti, Geeta Jayanti, Teachers' Day, Martyr's Day, Red Cross Day, Guru Purnima, Navratri, sanitation drills, Voters' Awareness programmes, Ozone Day, Vishva Pravasi Din, Women's Day, World Day of Social Justice, World Wild Life Day, Sparrow Day, Foundation Day, Swachh Bharat Mission and many more. Moreover the college offers value-added courses and Saptadhara is made compulsory for all UG students. Hindi Diwas is celebrated on 14th September every year. International Women's Day is celebrated on 8th March. Various competitions are organised in the college to celebrate women-power. Debates, essay writing, elocution competitions are organised to spread the messages of Swami Vivekananda. International Yoga Day is celebrated every year. Various competitions like poster making, slogan writing, essay writing, etc. are organised for imparting values pertaining to environment and sustainability. The college actively participates in the Swachh Bharat Abhiyaan by ensuring proper sanitation facilities, dustbins on the campus, and hygiene in the toilets. We have introduced short term courses for gender sensitization like Women's Rights and Women Empowerment. The College has a Vivekananda Centre, Women's Cell and NSS through which it sensitizes its staff and students. B.Sc. Home Science Department arranged various activities under the paper "Child Rights". Various other activities are organized in association with Bar Association and Women Police Station. Moreover WC (Women's Cell) organizes lectures, Seminars, workshops etc. And YRS (Youth Red Cross) and NSS (National Service Scheme) are open for the students to undertake social activities like Bethi Bachavo, Beti Padhavo rally, tree plantation drives, visit to bird sanctuary and so on and thereby bring about awareness about their social responsibilities and environmental issues. Pandemic restricted celebration of various events during the academic year 2020-21. Even so Yoga Day, Independence Day, Republic Day Gandhi Jayanti Martyr's Day and Hindi Din were celebrated.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance

and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Preserving our value system and spreading the constitutional message of Unity in Diversity have been one of our prime objectives. The management, principal, staff and other stake holders collectively carry the responsibility of instilling basic human values like nationalism, patriotism, secularism, tolerance, harmony towards cultural, regional, linguistic, communal and socioeconomic differences. Sensitization of students and employees to the constitutional obligations like values, rights, duties and responsibilities of citizens takes place throughout the academic year through various programmes, extracurricular and extension activities, short term courses and so on. Moreover the Anti-Ragging Committee plays a pro-active role in sensitizing the students and staff. Thus, we attempt to impart value based quality education, particularly to girls and to make them aware of their rights and duties so that, they may, in turn become self-reliant and thereby grow up into good human beings and eventually be worthy and responsible citizens.

We are primarily devoted to women empowerment through promoting self-reliance. To make them self reliant and promote entrepreneurship, we have introduced Diploma in Yog, SSIP, Godhaniya Expo, field work, industrial tours, etc.

Special lectures are provided to students on ethical and moral values. NSS takes the initiative in arranging these lectures not only for the benefit of the students but also for the people in the adopted villages. The college NSS team regularly visits surrounding areas and villages where people are made aware of various social, moral, ethical principles and ways of life. The Health Centre of the college arranges blood-donations camps, while the short term courses like Women Empowerment, Rural Development and Certificate Course in Journalism as well as seminars and special lectures are regularly conducted for the sensitisation of students and instilling values. These activities also impart understanding of basic legal rules to be followed by citizens and duties and responsibilities of citizens.

The academic deliberations on values like equality, co-operation, tolerance, patriotism, generosity, truth, justice and excellence are promoted during classroom teaching and cultural programmes as well. Furthermore extra-curricular activities, sports, NSS activities, NCC activities, seminars and prayer assembly are conducted with deliberate efforts to educate the participants about human values informally. NSS camps train students to contribute to the society and develop a sense of belongingness and responsibility in the students. The Institute organised various awareness programmes, rallies and activities during Covid-19 pandemic.

The activities like Blood donation camp, Thalassemia Testing, Tree plantation drives, NSS camp, etc. instils values like cooperation, self-reliance, social and environmental awareness, time management and so on. Our efforts are aimed at bringing awareness towards protecting our immediate environment through our everyday habits and practices. We provide admissions irrespective of Caste, Creed, race or religion. Furthermore our institute celebrates of all major festivals including Constitution Day and Republic Day and actively engages with the local community through the NCC & NSS. The staff as well as students are instructed not to waste water unnecessarily and are periodically told in the Morning Assembly about the importance of water harvesting.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Holistic Development and Integration of Students in the Society

Objectives

- To develop a sense of civic responsibility and arouse social consciousness of the students by working with and for the people.
 - To have concern for the well being of the community and engage in creative and constructive social action.
- To serve the local community and contribute to national development.
- To provide rich and meaningful educational experiences to them in order to make their education complete and meaningful.

Context

Along with vocationally useful and practically applicable knowledge and skills we focus on character building, physical fitness, practical experience and communication skills and create responsible citizens. The new generation should be made aware of their responsibilities and incorporate their duties as a citizen within their vocation and personal life as well. To instill basic human values the Institution has initiated various extension activities through NSS, NCC, Sports and Indian Red Cross Society.

Practice

We give prime importance to inculcating values, promoting gender equity and women empowerment through prayer assembly, teaching, extracurricular and extension activities. Upliftment of backward and rural female in every aspect is catered in holistic manner. From 2017-18 to 2021-22 N.S.S. conducted over 58 extension activities and 600 students have been endowed certificates by NSS. The Management adopted 10 villages, namely Khambhodar, Kuchdi, Degam, Advana, Bakharla, Beran, Kolikhada, Gosa, Mocha, Kerara and conducted activities pertaining to following.

1. Prevention of corona infection and vaccination
2. Environment and sanitation
3. Natural Farming
4. De-addiction, prevention of drug addiction, superstitions, dowry practice and feticide
5. Fit India (promotion of sports)
6. Contribution of Soldiers in the attainment of Independence

Our 4 Naval NCC Unit of the college with 150 cadets organised 58 activities during the last five years. 77 students became members of Youth Red Cross Society and actively participated in various activities. Our students take part in various sports and extracurricular activities in the institute and outside up to national level.

Evidence of Success

Having participated in various extension, extracurricular and sports activities a visible change in the behaviour and attitude of the students can be seen. It has made them more positive and active. Participants have developed leadership and teamwork skills and have become more attuned to working amongst populations of varying ethnicity or socioeconomic status. 39 students achieved ranks in various Sports at the university level in year 2021-22. 45 students acquired C certificate in NCC. Two NCC Cadets were selected for Parade in Delhi while SCC Tejal B. Odedara was endowed the best cadet of 2022. Indian Red Cross Society endowed Certificate to Dr. Chetna N. Behra for outstanding Humanitarian Activities during Corona Pandemic. Due to the contribution of NSS the Institute was certified as a Member of Beat Covid Campaign by Mahatma Gandhi National Council of Rural Education, Hyderabad.

Problems Encountered and Resources Required

Many students do not show much interest in joining NSS, NCC, Sports competitions and other activities.

2. HEALTH CENTRE

Objectives

- To create health & hygiene awareness and implement good practices
- To prepare health-cards by imparting basic health knowledge.
- To encourage and enable students to spread awareness regarding health related issues in their localities and families.

Context

Being located in a comparatively backward area and having so many students from the rural areas, we realised that there is dearth of health awareness. For instance many cases of Thalassemia can be easily averted through testing before marriage and taking proper precautions. We promote physical fitness, understanding of health and hygiene, prevention of diseases, sanitary measures and ideal diet practices. Full time doctor has been appointed and the Institution has introduced Health Centre with the motto "Health is Wealth".

Practice

During Corona Health Centre rendered services for spreading awareness, taking sanitation and preventive measures in the college and surrounding areas. We have a full-time doctor, Dr. Jayshreeben Parmar.

Health Centre activities include:

- 1.Enrolment of all the students free of charge
- 2.Providing advice, treatment and medicines
- 3.Issueing health cards which include blood grouping information, Thalassemia state, Students' Height, Weight, Haemoglobin, Drug Sensitivity and ID Mark
- 4.Availability of First Aid Kit and basic medicines for students and staff
- 5.Organisation of various activities in association with NSS, HDFC Bank, Rotary Club, Asha Blood Bank (blood donation and awareness programmes)
- 6.M.O.U. with Global Multispecialty Hospital for Medical Support

7. Expert lectures on Health and Hygiene, Swine Flu Awareness and Preventive Measures, Corona Virus awareness, Thalassaemia and its implications for Thalassaemia Minor students, balanced diet, Life Style and Ayurveda, Art of Living, yoga and fitness
8. Training Programme for Sanitary Pad Vending and Burning
9. Various camps for blood donation, Blood Grouping and Haemoglobin, Drug Sensitivity, Health Check-up, BMI, Medical Check-up in the college and in surrounding rural areas free of cost
10. Strict adherence to Covid guidelines, preventive measures, social distancing, distribution of surgical masks, sanitization and effective screening through temperature measuring of every individual on daily basis.
11. Active participation in various NSS activities and extension activities in five adopted villages.

Evidence of Success

Since its inception the Health Centre has played a vital role for consistently monitoring the well being of students and staff. It has been instrumental in spreading awareness pertaining to healthcare and hygiene, various diseases, epidemics and pandemic among the students, staff and regional areas. Students have become more aware of their well being, diet, diseases and preventive methods and are taking more interest because they get updated information about their blood-group, their weight, height etc. and they have an opportunity to interact with the lady doctor in solving their health issues. Many students come from surrounding rural areas that in turn spread awareness regarding health issues and solutions in their families and the locality. A visible change in the behaviour and attitude of the students can be seen. It has made them more positive and active. The students contribute positively for the betterment of their regional areas and have been able to implement their newly acquired knowledge in use not only for themselves and others.

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If anyone has serious ailment, the patient had to be referred to other hospital.

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Problems Encountered and Resources Required

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File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our Institute, situated in Porbandar, the birth place of Gandhiji, is surrounded by Jamnagar and Devboomi Dwarka districts to the north, Junagadh and Rajkot districts to the east and the Arabian Sea to the west and south. It is located in remote and educationally disadvantaged region of Saurashtra wherein girls' education has been by and large neglected. During the last 35 years the institute has empowered over forty thousand girls who have not only excelled academically and vocationally but have also become prominent figures of the society further instigating reformation, edification and amelioration in the rural and urban society. Thousands of them are well placed in India, U.K., Canada and other countries. Today a radical transformation is visible in the regional women and society. The institute has become hallmark for quality education and has been given the first preference by over 2000 girls from Porbandar and surrounding districts every year. Out of which over 900 students come from around 45 villages and surrounding areas. The Institute was first to introduce computer education through CCS in 1988 and our tireless efforts to be innovative continue till date. It has been infrastructurally and academically the most advanced and leading institute in Bhakta Kavi Narsinh Mehta University. Our examination results have always remained above 80 percent (84.2 during last five years).

Our President Dr. Virambhai Godhaniya, a visionary, is an N.R.I. with an immense sense of devotion to the motherland. He is lovingly called Bhamashah of Porbandar due to his tremendous contribution for the amelioration of the region. He firmly affirms that an empowered and independent woman is rudimentary for the upheaval of the family and society. **Thus, our priority and thrust, as reflected in our Mission**

statement, is to uplift the socio-economically disadvantaged regional girls through practically and vocationally efficacious education, instilling life skills and embedding our constitutional as well as cultural values to ensure that they become financially independent, globally competitive and socially responsible ideal citizens of India.

Upholding academic integrity and accountability, sustaining open and transparent systems and being sensitive to social responsibilities have always been our motto. So we...

1. Employ variety of teaching methods like presentation, assignment, group discussion, PPT, field work, Business and Management games and quizzes, Case studies, Project, Demonstration, self-study, etc. for enhanced learning.
2. During the last five years our 7 students stood first in the University and 1 achieved 2nd rank in the University. The institute endows Gold medals to college first students from every programme and felicitates best performers from sports, extracurricular activities, NSS, etc.
3. Have enrolled 1844 students in Value Added Courses like SCOPE, Finishing School, IBPS, HRM, Vedic Maths, Basic and Advanced Computer, etc.
4. Organise Seminars for complementing learning, developing research aptitude and profound understanding.
5. Provide ICT facilities in classrooms, Interactive boards, WIFI access in college building, Internet Lab, and rich library to facilitate learning.
6. Have initiated online teaching and testing through MS Teams and Google.

We address the needs of the society and stress upon the nurture of cultural and constitutional values.

1. For instilling basic human values, we carry out various programmes, extracurricular and extension activities.
2. Anti-Ragging Committee plays a pro-active role in sensitizing the students and staff.
3. Value added courses and special lectures are regularly conducted for the sensitisation of students, instilling values and imparting understanding of women's rights and duties and responsibilities of citizens.
4. NSS camps, regular activities and activities in 10 adopted villages pertaining to 1. Prevention of corona infection and vaccination, 2 Environment and sanitation, 3 Organic Farming, 4 Prevention of drug addiction, superstitions, dowry practice and feticide, 5 Fit India Movement, 6 Appreciation for the contribution of Soldiers make the students predisposed to contribute to the society.
5. Various activities are conducted by the Youth Red Cross and in association with various NGOs like Swami Vivekanand Kendra, Shri Arvind Centre, Saheli Trust, etc.
6. Activities of Women's Cell: Women Empowerment Programme, Abhayam 181, Cyber Crime Awareness Programmes, Self-Defence Training by Women Police Centre, Legal Awareness Cell.
7. Voters' Awareness Campaigns for voters' registration under Electoral Literacy Club.
8. Extra-curricular activities, NCC activities and prayer assembly are conducted with deliberate efforts to instil human values.
9. The activities like Blood donation camp, Thalassemia Testing, Tree plantation drive, etc.
10. Efforts aimed at bringing awareness towards protecting our immediate environment through everyday habits and practices.
11. We provide admission irrespective of caste, creed, race or religion and discrimination of any kind is not tolerated.
12. The Institute celebrates all major festivals including Constitution Day and Republic Day and actively engages with the local community through NCC and NSS.

Our skill formation initiatives, like Finishing school, Innovation and IT club ensure nurture of Life skills, Soft Skills, ICT and communicative skills, managerial skills like planning, coordinating, organizing, teambuilding, time management, creative thinking and crisis management. While mock interviews, projects, field work, job fairs and Godhaniya Expo impart experiential and entrepreneurial skills.

We prioritise sports to infuse fitness, sportsmanship, good health, team work, confidence and competitiveness in our students.

1. SCC Tejal B. Odedara was endowed the best cadet of 2022 award while two cadets were selected for Parade in Delhi on 26th January 2022.
2. Our athlete Sonal Kadchha performed 75 Suryanamashkar in 75 min. while running 100 meters in 1 hour 9 min. and set a New World Record with World Records India - YOUNGEST TO PERFORM SURYANAMSKAR WITH RUNNING MARATHON. – World Records India – World Records Book 2022 – 2021
3. Over 100 students have taken part in various sports competitions up to national level while 31 students have won competitions at the university level. 289 students have taken part in sports and cultural events at different levels.
4. We have a large sports ground with various sports equipment and sufficient spaces for outdoor and indoor games.
5. The institute has appointed full time Sports coach.
6. The college provides sports uniform and sports gear to the students, felicitates high achievers and organises and takes part in various sports events.

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File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

During the difficult times of prevalent pandemic we have adapted and innovated to serve our purpose of imparting knowledge and measuring outcomes. The closure of educational institutions brought dramatic changes in the education sector. Being a leading educational institution in the district, we worked ceaselessly to ensure continuity of the teaching–learning process despite the deadlock. The rampant global COVID-19 pandemic has revolutionized the education system and forced fundamental changes in the teaching–learning process. We have explored various modes of education and tried to develop and implement holistic measures in accordance with the guidelines of our government and university so as to endure the crippling crisis. The radical shift to digital pedagogy, though seemed difficult to suffice especially initially, brought new experiences to both educators and learners. In fact all the stakeholders encountered extraordinary challenges in making the required shift to digital learning, nevertheless the substantial attempts made by our educational institution to minimize learning losses with immediate effect proved to be fruitful especially considering the fact that most of our students come from underprivileged and rural background. Our office, technical as well as teaching staff undertook a humongous task to consistently teach, train, encourage and communicate with students through various Whats App groups and licensed version of Microsoft Teams. We have been successful in conducting online evaluation. Moreover the dire situation made us realise the need to develop appropriate mechanisms to deal with such unforeseen crisis in future. To this effect, some measures were taken to enable the institute to eliminate adversities and maintain academic integrity in such tempestuous times. Though the government guidelines and dire situation due to pandemic limited the number of activities, we continued our collaboration with Navjeevan Education Trust, Saheli Gram Vikas Sansthan, Nature Club, The Green Wildlife Conservation Society and conducted various activities.

Concluding Remarks :

The Institute has a dynamic and dedicated staff and management with deep understanding of the requirements of the students, vocational opportunities and local setup. Thus the Institute addresses the needs of the society, students and nation. Apart from formal education the Institute also stresses upon the nurture of values. The Institute interacts widely with the teaching fraternity, universities, NGOs, local industries and institutions to enrich themselves and pass on the benefits to the students. The Institute is steadfast in its commitment to create and sustain an ambience in the campus that is most conducive for learning, an ambience that will facilitate full blossoming of the innate potential of the students and development of their personality. The Institute contributes to a great deal in designing courses and continuously reviewing and updating the curricula so as to bring them in line with the rapid advancements taking place worldwide. Moreover, the inter-disciplinary character of the Institute facilitates synergy among different disciplines, enabling each to derive maximum benefit from the expertise of others, and successfully carry forward its programmes in the shortest possible time with efficiency and economy. The Institute is located in the culturally and intellectually rich state of Gujarat. The Institute is catering to the needs of the students of the rural and economically backward area. As a result, higher education has become accessible to the underprivileged lot.